

Resume of
Md. Meahedi Hassan

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Present address:

C/O Nurul Islam

27/ Parbati Nagar,

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Dhaka-1340.

Permanent address:

C/O Md. Ataur Rahman

Vill.-Gakul Nagar

P.O.-Senwalia, P.S-Asulia

Savar, Dhaka-1344.

Career Objective

I am determined to work in a challenging and competitive environment where strong sense of responsibility and commitment is required. I am motivated to contribute to a progressive institution or organization where ample opportunities are available to enhance knowledge and skill and I also can apply my analytical ability, skill and proven knowledge to explore quality.

Educational Qualification

Name of Exam	Name of Institute	Group/Subject (With Major)	Passing Year	Result
Ph.D	Jahangir Nagar University	International Relation	2019-2022	Pursing
Masters of Business Administration (MBA)	University of Sunderland , London, UK.	HRM	2014	Awarded
Post Graduate Diploma(PGD)	ATHE	HRM	2013	Awarded
Masters of Business Administration (MBA)	ASA University Bangladesh (ASAUB)	Finance	2010	3.88 (in scale of 4.00)
M.S.S	National University	Economics	2007	2 nd Class
B.S.S (Hon's)	National University	Economics	2006	2 nd Class
H.S.C	Savar College	Science	2002	2 nd Division
S.S.C	Gakul Nagar High School	Science	1999	1 st Division

Working Experience

Designation	Name of Institute/Organization	Duration
Bar Assistant	JD Wetherspoon, London ,UK.	July'2011 to August 2015..
Manager	Excel Tutors, London, UK.	March, 2013 to September, 2015.
Asst. Controller of Exams	European University of Bangladesh	25 th Oct 2015 to 4 th Feb.2018.
Senior Admission Officer	European University of Bangladesh	5 th Feb.2018 to 4 th Feb 2020
Lecturer	Tetuljhora College	25st December 2016 to till date
Lecturer(Adj)	Army Institute of Business Administration(AIBA)	1 st January 2023 to till date.
Lecturer(Adj)	North Pacific International University of Bangladesh	1 st January 2024 to till date.

Professional Background:

Past Profile: (01)

Position : _Bar Assistant
Company : JD Wetherspoon
Location : London ,UK
Duration : July'2011 to August 2015

Duties & Responsibilities:

- Describe to customers about company's product.
- Take order from customers
- Take payment from customers.

Past Profile: (02)

Position : _Manager
Company : Excel Tutors
Location : London ,UK
Duration : March, 2013 to September, 2015

Duties & Responsibilities:

- Make routine for students and roster for teachers.
- Supervise students and teachers.
- Check time in and time out for students and teachers.
- Summaries student's study hour and teacher's lecturer hour.
- Make payment slip for teachers.

Past Profile: (03)

Position : _Asst. Controller of Exams
Company : European University of Bangladesh
Location : Dhaka, Bangladesh.
Duration : 25th Oct 2015 to 4th Feb.2020.

Duties & Responsibilities:

- Make exam schedule for students & roster for teachers.
- Take exams & input results in software .
- Publish & store results for students.

Past Profile: (04)

Position : Lecturer
Company : Tetuljhora College
Location : Dhaka, Bangladesh.
Duration : 25st December 2016 to till date.

Duties & Responsibilities:

- Take class with students according to college routine.
- Make question, take exams, evaluate answer scripts & publish results.

COMPUTER SKILL

I have working skill in some Operating Systems (OS) including communication skill through e-mail & internet based operations.

PERSONAL INFORMATION

Full Name : Md. Meahedi Hassan
Mother's Name : Asia Akter
Father Name : Md. Ataur Rahman
Date of Birth : 01 November 1983
Religion : Islam
Blood Group : B(+)
Nationality : Bangladeshi By Birth
Gender : Male
NID : 7334027674

Reference

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Declaration: I do hereby declare that the above mentioned information is true to the best of my knowledge.

Signature



Md. Meahedi Hassan